

THE COLLEGE OF WOOSTER

PARTY CONTRACT

Name of sponsoring organization(s) or group(s): _____

Major activity / entertainment / theme: _____

Location of event: _____

Day/Date: _____ Time: From _____ To _____

Maximum expected attendance: _____ Maximum allowable occupancy: _____

Amount of beer to be served: _____

Type and amount of non-alcoholic beverages served: _____

Type and amount of food served: _____

Cleanup will be completed on _____ (day) by _____ (time)

Party Hosts' Signatures

The undersigned organizers (Party Hosts) of the planned event, who have read and understand the attached Party Guidelines, are duly recognized active members of the sponsoring organization(s) or group(s), and have each attended a Party Host Workshop sponsored by the Dean of Students' Office during the current academic year, hereby assume full responsibility for all aspects of the planned event and agree to abide by the terms of this agreement and the attached Party Guidelines. Please sign and print each name. In the case of a co-sponsored event, at least two (2) signatures must be from each organization or group.

Print Name	Sign Name	Box	Phone	Date
_____ Organization President or Officer	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

OFFICE USE ONLY

Assigned Party Assistants		
_____	_____	_____
Approval Signatures		
_____	Residence Director	Date _____
_____	Director of Residential Life & Housing	Date _____