

THE COLLEGE OF
WOOSTER

Advisor's Clearance for Off-Campus Study

<u>Student Name:</u>	<u>Term of OCS:</u>
<u>Program:</u>	<u>Location:</u>
<u>Major(s):</u>	<u>Minor(s):</u>

***To the student:** You should come to the meeting with your advisor with the list of courses your off-campus study program offers. If no current list is available, bring a past course list; you and your advisor can discuss the types of courses you might want to take while off campus, then you can confirm by e-mail with your advisor when you actually register for your courses.*

***To the advisor:** Your advisee named above is applying to study off-campus during the coming academic year. **The IPO requires your signature** on the back of this form to complete the student's application. You should discuss with the student the impact of off-campus study on his or her four-year college plan, especially:*

- course credits towards graduation needed during term of off-campus study
- graduation requirements yet to be fulfilled
- requirements in the major yet to be fulfilled
- student's motivation and goals for studying off campus
- suitability of program for student's academic / career plans

Be aware that one COW course credit is equivalent to 4 semester credit hours. If the student needs to earn a full Wooster course load (4 course credits) while off campus, his/her semester credit hours should equal 16. Make sure the student is knows that off-campus courses worth fewer than 4 credit hours will transfer as less than one Wooster course credit.

The following worksheet will aid you in your discussion with your student.

A) First Year Seminar passed? Y / N

B) Graduation Requirements satisfied (list dept./program, course number, and/or title)

WRITING		
College Writing Tutorial		
Writing Intensive (W) Course		
GLOBAL AND CULTURAL PERSPECTIVES		
Foreign Language (2 Courses)		
Studies in Cultural Difference		

RELIGIOUS PERSPECTIVES		
QUANTITATIVE REASONING		
LEARNING ACROSS THE DISCIPLINES		
Arts and Humanities		
History and Social Sciences		
Mathematics and Natural Sciences		
Number of Acceptable Courses Completed in Major:		
Total courses (credits) to be completed prior to off-campus study program:		

NOTES:

Please list below any off-campus study courses you have discussed as especially suitable for the student's academic plan:

_____	_____
_____	_____
_____	_____
_____	_____

Advisor's Signature

Date