

THE COLLEGE OF
WOOSTER

Application for Mass Mailing

Applicant: _____ Date: _____

Department/Organization: _____

Phone: _____ Box: _____

E-Mail: _____

Proposed Date of Stuffing: _____

Target Audience of Stuffing: _____

Please attach a sample of proposed stuffing/mass mailing.

Why is this information essential and best communicated via a stuffing?

For office use only

Date Notified: _____

Approved: _____ Denied: _____

Suggestions/Comments: _____

Signature _____