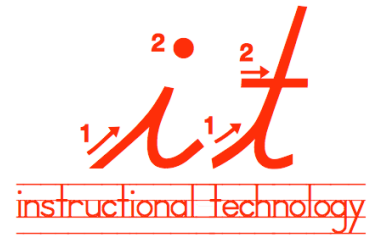


# BLOGGING IN 10 STEPS



Go to <http://blogs.wooster.edu/>, read the terms-of-use, and click the Create a Blog link.

1. Fill in the information for creating a blog and check your e-mail for information about your initial password and login.
2. Explore the Admin area.
3. Activate the Spam Karma 2 plugin.
4. Click on Write and compose your first post and click on Publish to post it or Save to save it as a draft.
5. Click on Manage and delete the original post and original comment and then go ahead and set up some Categories to place your posts under.
6. Click on Links and add some links to websites or blogs that you like. You can also create Categories for these.
7. Click on Write and scroll down to the Upload area and Browse for a file (jpg, gif, mp3, pdf) and upload it.
8. Click on the uploaded file and set the options as you want them and then drag the file into the editing area. Finish writing the post and then Save or Publish.
9. Click on View site and see what you have Created.