FACULTY HANDBOOK, SECTION 8

Appendix: Reference Lists

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A. GRADUATION REQUIREMENT WORKSHEET

Requirements for the B.A. Degree
(See the *Catalogue* for requirements for Bachelor of Music and Bachelor of Music Education degrees)

Student's Name _____

Faculty Adviser _____

[For each course completed indicate department/program, course number, and brief title]

1. FIRST-YEAR SEMINAR _____

2. WRITING
   a. *College Writing* course (Idpt. 110)
      Exempt by placement _____ or _____

   b. Writing Intensive (W) Course _____

3. GLOBAL AND CULTURAL PERSPECTIVES
   a. Foreign Language
      101: Exempt by placement _____ or _____

      102: Exempt by placement _____ or _____

   b. Studies in Cultural Difference (C) _____

4. RELIGIOUS PERSPECTIVES (R) _____

5. QUANTITATIVE REASONING (Q) _____

6. LEARNING ACROSS THE DISCIPLINES

Arts & Humanities	History & Social Sciences	Mathematics & Natural Sciences
_____	_____	_____
_____	_____	_____

7. LEARNING IN THE MAJOR _____

_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

8. INDEPENDENT

I.S. 401 I.S. 451 I.S. 452

9. ELECTIVES

10. MINOR (optional)

(Six courses, as specified in the *Catalogue* description of the department or program)

B. DEPARTMENT AND PROGRAM CHAIRPERSONS, 2012-2013

Department	Ext.	Chair
Africana Studies	2044	Josephine Wright
Art and Art History	2546	John Siewert
Biology	2022	Marilyn Loveless
Chemistry	2391	Mark Snider
Chinese	2438	Rujie Wang
Classical Studies	2352	Monica Florence
Communication	2058	Michelle Johnson
Economics	2308	James Burnell
Education	2229	Megan Wereley
English	2347	Thomas Prendergast
French	2400	Harry Gamble
Geology (fall)	2247	Mark Wilson
Geology (spring)	2298	Greg Wiles
German and Russian Studies	2482	Mareike Herrmann
History	2450	Jeff Roche
Libraries	2483	Mark Christel
Mathematics/Computer Science	2389	Pamela Pierce
Music	2052	Nancy Ditmer
Philosophy	2548	Lee McBride
Physical Education	2189	Keith Beckett
Physics	2214	Susan Lehman
Political Science	2456	Kent Kille
Psychology	2475	John Neuhoff
Religious Studies	2473	Charles Kammer
Sociology/Anthropology	2153	Thomas Tierney
Spanish	2203	Brian Cope
Theatre and Dance	2540	Kim Tritt
Curriculum Committee		
Archaeology	2474	Nick Kardulias
Biochemistry and Molecular Biology	2026	William Morgan
Comparative Literature	2381	Mary Addis
East Asian Studies	2476	David McConnell
Environmental Studies	2565	Susan Clayton
Film Studies	2402	Debra Shostak
International Relations	2169	Greg Shaya
Latin American Studies	2405	Cynthia Palmer
Neuroscience	2370	Gary Gillund
South Asian Studies	2138	Mark Graham
Urban Studies	2308	James Burnell
Women's, Gender, and Sexuality Studies	2283	Christa Craven
Pre-Engineering	2214	Susan Lehman

Pre-Law	2353	John Rudisill
Pre-Health	2610	Paul Bonvallet

C. COMMITTEES OF THE FACULTY

The President is a member of all faculty committees except the Committee on Conference with Trustees and the Committee on Teaching Staff and Tenure

ELECTED COMMITTEES
(with terms remaining in parentheses)

Chair of the Faculty: Cynthia Palmer (2)

Teaching Staff and Tenure Committee: Provost, Donald Goldberg (3), Nick Kardulias (3), Jeff Roche (3), Megan Wereley (3), Susan Clayton (2), James Hartman (2)

Faculty Grievance Committee: Pamela Pierce (3), David McConnell (2), Cynthia Palmer (2), Mareike Herrmann (1), Charles Kammer (1)

Educational Policy Committee: Dean for Curriculum and Academic Engagement, Provost, Gary Gillund (3), Jennifer Hayward (3), Sharon Lynn (3), Peter Mowrey (3), Leslie Wingard (3), Meagen Pollock (2)

Conference with Trustees Commiteee: Kabria Baumgartner (3), Shelley Judge (3) Harry Gamble (2), Gregory Shaya (2) Paul Bonvallet (1), Angela Bos (1)

Financial Advisory Committee: Provost, Vice President for Development, Vice President for Finance and Business, Dean of Students, John Rudisill (3), John Sell (2), Sarah Sobeck (2), Mark Weaver (2), Mark Christel (1), Eric Moskowitz (1)

Committee on Committees: Dean for Faculty Development, Sibrina Collins (2), Drew Pasteur (2), Matthew Mariola (1), Stephanie Strand (1)

APPOINTED COMMITTEES
Faculty appointed by Committee on Committees. Italics indicates initial convener of the committee or chair.

Academic Standards: *Dean for Curriculum and Academic Engagement,* Dean of Students, Associate Dean of Students, Registrar, Vice President for Enrollment and College Relations, Denise Byrnes, Sarah Mirza, Peter Mowrey, John Neuhoff

Alumni Board: Alison Schmidt, James West

Assessment: Laura Burch, Michelle Johnson, Dale Seeds

Campus Council: Provost, Vice President for Finance and Business, Dean of Students, Nancy Grace, Julia Gustafson, Diana Presciutti

Campus Sustainability: *Susan Clayton*, Marina Mangubi, Denise Monbarren, Melissa Schultz

Henry J. Copeland Fund for Independent Study: Bryan Alkemeyer, *Kent Kille,* Cody Leary, Kara Morrow, Olivia Navarro-Farr

Cultural Events: Ahmet Atay, *Carrie Culver*, Boubacar N'Diaye

Faculty Research and Development: Anne Nurse, Richard Lehtinen, Terry Prendergast

GLCA: Jacob Koehler, Michele Lieby

Honorary Degrees: Mark Gooch, Susan Lehman, *Peter Pozefsky*, Lisa Wong

Institutional Review Board/Human Subjects Research Committee: Dorothy Brown, Ellen Falduto, Heather Fitz Gibbon, Joan Furey, Bryan Karazsia, Seiko Matsuzawa, Bas van Doorn

Judicial Board: Brian Cope, Pamela Frese, Raymond Gunn, Charles Kammer, Matthew Moynihan, Jeremy Rapport

Library, Information Resources, and Technology Committee: Provost, Dean for Faculty Development, Chief Information Technology Officer, Director of Instructional Technology, Director of User Services, Director of the Libraries, *Stephen Flynn,* Marilyn Loveless, Robert Wooster

Publications: Leah Mirakhor, Josephine Shaya

Research and Study Leaves: Provost, Dean for Faculty Development, Christa Craven, *John Gabriele*, William Morgan, Debra Shostak

INTERDEPARTMENTAL CURRICULUM COMMITTEES

Archaeology: *Nick Kardulias*, Kara Morrow, Olivia Navarro-Farr, Josephine Shaya, Gregory Wiles

Biochemistry and Molecular Biology: *William Morgan*, Mark Snider, Stephanie Strand, James West, Crystal Young

Chemical Physics: Paul Edmiston, Susan Lehman

Comparative Literature: *Mary Addis,* Carolyn Durham, Monica Florence, Terry Prendergast

East Asian Studies: *David McConnell*, Mark Graham, Setsuko Matsuzawa, Rujie Wang

Environmental Studies: *Susan Clayton*, Matthew Mariola, Melissa Schultz, Dale Seeds

Film Studies: *Debra Shostak*, Ahmet Atay, Carolyn Durham, Dale Seeds

International Relations: *Greg Shaya,* James Burnell, Harry Gamble, Kent Kille, Jeffrey Lantis (fall), Michele Leiby, Peter Pozefsky

Latin American Studies: *Cynthia Palmer*, Michele Leiby, Olivia Navarro-Farr, Jimmy Noriega

Neuroscience: *Gary Gillund*, Sharon Lynn

South Asian Studies: *Mark Graham*, Lisa Crothers, Shirley Huston-Findley

Urban Studies: *James Burnell*, Heather Fitz Gibbon, Eric Moskowitz

Women's, Gender, and Sexuality Studies: *Christa Craven*, Kabria Baumgartner, Stacia Kock, Jimmy Noriega, Laura Sirot

OTHER FACULTY COMMITTEES

APEX Steering Committee: *Henry Kreuzman*, Lisa Kastor, John Ramsay, Pamela Rose, Alison Schmidt

Internal Animal Care and Use Committee (IACUC): to be appointed

Off-Campus Study Advisory Committee: Kate Patch, Mareika Herrmann, Nicola Kille, Henry Kreuzman, Jeffrey Lantis, John Lindner, Kimberly Tritt

Pre-Health Committee: *Paul Bonvallet*, Lisa Kastor, Carol Sedgwick (Pre-Health Coordinator), Stephanie Strand, James West

Pre-Law Committee: *John Rudisill*, Madonna Hettinger, Lisa Kastor, Marylou LaLonde, Mark Weaver, Karen Wiest, Beverly Wire

APPOINTMENTS TO GREAT LAKES COLLEGES ASSOCIATION COMMITTEES AND COUNCILS

Committee for Institutional Commitment to Educational Equity (ICEE): Nancy Grace

Women's Studies Committee: Christa Craven

ACM/GLCA Chinese Studies: Rujie Wang

ACM/GLCA Newberry Library Program: Monica Florence

GLCA New York Arts Program: Marina Mangubi

ACM/GLCA Oak Ridge Science Semester (Natural): Sarah Sobeck

GLCA Philadelphia Center: James Burnell

GLCA Borders Program: Pamela Frese

D. REPRESENTATIVES FOR GRADUATE SCHOLARSHIPS AND FELLOWSHIPS

Davies-Jackson Scholarship	Mark Graham
Fulbright-Hays Scholarship	David McConnell
Luce Scholars Program	Thomas Wood
James Madison Fellowship	Kabria Baumgartner
British Marshall Scholarship	Madonna Hettinger
Rhodes Scholarship	Madonna Hettinger
Truman Scholarship	Angela Bos, Thomas Tierney

Undergraduate Scholarships

Kendall-Rives Latin America Research	Cynthia Plmer
Barry M. Goldwater Scholarship	Sarah Sobeck
Morris K. Udall Scholarship	Matthew Mariola
National Science Foundation	Sarah Sobeck
Earl F. Morris Scholarship	John Rudisill

E. PRE-PROFESSIONAL ADVISERS

Pre-Architecture	John Siewert
Pre-Business	John Sell
Pre-Engineering	Susan Lehman
Pre-Health	Paul Bonvallet
Pre-Law	John Rudisill
Pre-Seminary	Charles Kammer

Pre-Social Work	Thomas Tierney
Forestry and Environmental Studies	Richard Lehtinen

The College of Wooster

Office Memorandum

To: Educational Policy Committee
From:
Subject: Implementation of *A Wooster Education*
Date:

Department:
Course Number:
Course Title:
Faculty:
Course Description:

Graduation Requirements

- Writing Intensive Course ____
- Foreign Language ____
- Studies in Cultural Difference ____
- Religious Perspectives ____
- Quantitative Reasoning ____
- Learning Across the Disciplines ____

Graduation Requirement Rationale

(Provide a rationale statement for each designation requested)

Signature of Department Chair _____

THE COLLEGE OF
WOOSTER

Acknowledgement of Risk and Release of Liability

Field Trip to
_____Date_____
Departure from Wooster at _____; Departure from _____ at
_____
Professor: _____Course Name, Number, & Section_____

I voluntarily do elect to participate in the activity named above, and in affixing my signature to this sheet I HEREBY SPECIFICALLY release THE COLLEGE OF WOOSTER from all claims of liability of any sort or causes of action on my part. In addition, by signing this, I fully accept and acknowledge the responsibility for being at the stated departure location at the stated time for the return trip to the College. I release THE COLLEGE OF WOOSTER of all liability and repercussions in the even that I should fail to show for any reason.

• Whereas, I the undersigned being 18 years of age or older and therefore an adult according the laws of the State of Ohio, am a student registered for this course and desire to participate in the field experience as organized by the First Year Seminar section at The College of Wooster. Said experience will hereafter be referred to as a "field trip" and

• Whereas, I understand that the field trip will involve travel to and from the field trip location, as well as physical activities including but not limited to walking, and that such travel and activity carry certain inherent risks and dangers of bodily injury, death and loss of personal property;

• Whereas, I acknowledge and accept the risks and dangers associated with the field trip and assume full responsibility for myself and my property during the field trip and while traveling to and from the field trip site; and

• Whereas, I certify that my health and physical condition are adequate to meet the physical requirements of the field trip.

NOW, therefore, I agree to hold the above named professor, the administrators and personnel of the various areas connected to this field trip, members of the faculty of the First Year Seminar program and the Supervisors of the program, The College of Wooster, the Board of Trustees, officers, and employees harmless for any direct, indirect, special or consequential damages, which I may incur o be held liable for as a result of my participation in this field trip, except to the extent that such damages are due to the negligence of any of the aforesaid persons or entities.

I have read the terms of the Acknowledge of Risk and Release of Liability on the front of this
sheet, and I understand and agree to the terms and conditions. This acknowledgement/release shall be binding upon any heirs, administrators, executors, and assigns of the undersigned.

Name	**Signature**