

WGSS Majors' Student Portfolio Requirements

Portfolios are prepared by WGSS majors during their degree program and used by the WGSS Program for on-going and summative assessment of learning. Many students have also reported that Portfolios were useful to them when they applied to jobs, or needed to furnish writing samples or other documentation of their academic work.

All Portfolios will each have at least the following elements:

1. One exam, paper, or project from each of the following classes: WGSS 120, one of the three 200-level courses, and two cross-listed courses. These should be unmarked papers if possible.
2. Examples of activities outside the classroom (e.g., leadership experiences, speakers, student activities, employment, practica), including a description of the ways in which the learning from these experiences related to specific WGSS learning goals. These can include photographs, programs, journal entries, etc.
3. The student's Junior I.S. paper and Senior I.S. paper.
4. An original essay in which the student reflects on his/her learning with emphasis on how this learning has influenced and may continue to influence the student's personal and professional behavior, attitudes, and life choices. The essay should include a list of courses taken to complete the Women's, Gender, and Sexuality Studies major, reflections on how the learning from WGSS courses and cross-listed courses, as well as from activities outside of class, addresses specific WGSS learning goals. □The first draft of this essay will be written in fulfillment of the course requirements for *WGSS 310: Seminar in Feminist Teaching and Learning*, where a more detailed handout on these requirements will be provided. The final draft of the essay is due by to the final day of classes during the semester you graduate.

Additional Procedural items:

- A. The Portfolio will be archived in electronic form via the e-Portfolio system. If you do not have an e-Portfolio, please go to APEX to get one set up. When you design your site, please put all of your materials for your WGSS Portfolio under your "Educational Plan."
- B. Please allow the Chair of WGSS and the WGSS Program Administrative Coordinator access to your portfolio by the last week of classes *with the role of "Administrator."* The later requirement is important: it will allow us, in the Fall after your graduate, to grant access to your WGSS Portfolio to faculty members of the WGSS Curriculum Committee for our Program Assessment. The WGSS Portfolio will not be evaluated until after you have graduated. *Students must allow this access by the end of the final week of classes in order to receive their I.S. grade. Alternatively, if you do not wish to share your full e-Portfolio with faculty, you may provide all of the materials listed above on a CD or thumb drive to the WGSS Program Administrative Coordinator.*
- C. The WGSS Curriculum Committee will evaluate the portfolios at the beginning of each academic year. A rubric reflecting the program learning goals will be used to assess the Portfolios.