Sample Statement: Academic Honesty and the Code of Academic Integrity.
The academic program at the College seeks to promote the intellectual development of each student and the realization of that individual’s potential for creative thinking, learning, and understanding. In achieving this, each student must learn to act rigorously, independently, and imaginatively.

The College’s understanding and expectations in regard to issues of academic honesty are fully articulated in the Code of Academic Integrity as published in *The Scot’s Key* and form an essential part of the implicit contract between the student and the College. The Code provides a framework at Wooster to help students develop and exhibit honesty in their academic work. You are expected to know and abide by the rules of the institution as described in *The Scot’s Key* and the *Handbook of Selected College Policies*.

Dishonesty in any of your academic work is a serious breach of the Code of Academic Integrity and is ground for serious penalties. Such violations include turning in another person’s work as your own, copying from any source without proper citation, violating expectations for a group project, submitting an assignment produced for a course to a second course without the authorization of all the instructors, and dishonesty in connection with your academic work. You will be held responsible for your actions. Particular attention should be directed to the appropriate use of materials available online. Whether intentional or not, improper use of materials is a violation of academic honesty. If you are unsure as to what is permissible, please contact your course instructor.

To learn more about the College’s expectations for academic integrity in student research and writing endeavors, or to learn about available modules and quizzes designed to help students learn about plagiarism, citation, and the proper incorporation of source material into research essays, please contact the office of the Dean for Curriculum and Academic Engagement.

The College of Wooster is an academic institution and its fundamental purpose is to stimulate its students to reach the highest standard of intellectual achievement. As an academic institution with this purpose, the College expects students to give the highest priority to their academic responsibilities. When conflicts arise between academic commitments and complementary programs (including athletic, cultural, educational, and volunteer activities), students, faculty, staff, and administrators all share the responsibility of minimizing and resolving them.

As a student you have the responsibility to inform the faculty member of potential conflicts as soon as you are aware of them, and to discuss and work with the faculty member to identify alternative ways to fulfill your academic commitments without sacrificing the academic integrity and rigor of the course.

No final examinations are to be given during the last week of classes or on reading days. Students who wish to reschedule a final exam must petition the Dean for Curriculum and
Academic Engagement in writing in advance of the examination. The student must confer with the instructor before submitting a petition, and the instructor should indicate to the Dean if they support the petition. Normally, such petitions are granted only for health reasons. If other reasons necessitate a request for a change in a final exam, the request must be submitted three weeks in advance of the examination.

Sample Statement: Learning Center: Academic Support and Disabilities.
The Learning Center, which is in APEX (Gault library) offers a variety of academic support services, programs and 1:1 meetings available to all students. Popular areas of support include time management techniques, class preparation tips and test taking strategies. In addition, the Learning Center coordinates peer-tutoring for several academic departments. Students are encouraged to schedule an appointment at the APEX front desk or visit the Learning Center Website for additional options.

An additional support that the Learning Center offers is English Language Learning. Students can receive instruction or support with English grammar, sentence structure, writing, reading comprehension, reading speed, vocabulary, listening comprehension, speaking fluency, pronunciation, and American culture through 1:1 meetings with the Learning Center staff, ELL Peer Tutoring, ELL Writing Studio courses, and other programming offered throughout the year. Students seeking ELL support are encouraged to visit the APEX front desk.

The Learning Center also coordinates accommodations for students with diagnosed disabilities. At the beginning of the semester, students should contact Kaylynne Mahone, Assistant Director of the Learning Center (ext. 2595; kmahone@wooster.edu), to make arrangements for securing appropriate accommodations. Although the Learning Center will notify professors of students with documented disabilities and the approved accommodations, students are encouraged to speak with professors during the first week of each semester. If a student does not request accommodations or does not provide documentation to the Learning Center, faculty are under no obligation to provide accommodations.

Sample Statement: Wellness.
As a student, you may experience a range of issues that can cause barriers to learning. Do your best to maintain a healthy lifestyle, and do not hesitate to seek support during times of struggle. There are many helpful resources available on campus, and an important part of being a successful college student is learning how to ask for help. The Longbrake Student Wellness Center offers confidential counseling services and has a counselor on call 24/7 for emergencies. Call 330-263-2319 to reach a staff member or schedule an appointment. You can view additional services online at https://www.wooster.edu/students/health/counseling/. For financial concerns, I encourage you to reach out to the Dean of Students office at 330-263-2545. For safety concerns, you can reach Campus Security and Protective Services at 330-263-2590. YOU@WOO organizes many of these campus resources; visit https://you.wooster.edu to get started.